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# Health and Safety Charter

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## Objective

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To set out the Board's role in assisting MetService to meet its vision of *'zero harm and 100% engagement'*.

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## Purpose

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The Board has a core governance role that requires strong leadership and oversight on all matters relating to health and safety. In particular, the Board is committed to supporting MetService in implementing and maintaining a Health and Safety Management System that meets best practice standards and ensures, to the greatest extent possible, the health and safety of its employees and all other engaged workers who may be put at risk by business activities.

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## Responsibilities

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Each member of the Board will exercise due diligence to ensure that MetService complies with its duties under relevant health and safety legislation. Each director will take reasonable steps to oversee the management of health and safety, by:

- Ensuring the company has an effective health and safety culture and vision.
- Ensuring compliance with MetService's own Health and Safety Management System.
- Acquiring and maintaining up-to-date knowledge about work and safety matters.
- Becoming personally aware of the nature of MetService's operations and generally of the hazards and risks associated with those operations.
- Ensuring that management has staffed MetService with sufficient personnel with the right skill mix, supported by specialists as required, to operate the business safely.
- Providing sufficient funds for effective implementation and maintenance of the Health and Safety Management System and for improvement programmes.
- Specifying clear requirements regarding reporting and timeframes for significant events.
- Monitoring MetService's performance and that of management according to health and safety goals and targets.
- Reviewing any serious incidents, including those of serious non-compliance and near misses, and considering the adequacy of management's response.
- Ensuring that management develops, implements, audits and regularly reviews and updates the health and safety management system consistent with accepted standards.
- Attending to any other health and safety matter that the Board considers prudent from time to time.

## Review of the Charter

The Board will review the objectives and responsibilities set out in this charter annually to ensure it adequately sets out the Board's governance role and MetService's commitment to a safe workplace.

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